

Childcare Management Solutions

Maryland Spring, Summer, Fall 2018 Course Schedule Online & Classroom

10905 Livingston Road, Fort Washington, MD • 20744 Phone: (301) 203-7648 • Fax: (301) 203-7628 • Email: info@cms4training.com Office Hours 9:00 am – 1:00 pm M, T, Th, F;

Approved Training by the Maryland State Department of Education • Pre-Service # (PSO-30354) • Core of Knowledge # (CKO- 30539)

ONLINE CLASSES, CLASSROOM CLASSES, and ONSITE CLASSES

CD=Child Development ~ CUR=Curriculum ~ CM=Community ~ HSN=Health Safety & Nutrition ~

PRO=Professionalism ~ SN-Special Needs

Classroom=CMS Facility ~ Onsite=Your Facility ~ Blended/Hybrid=Online & Classroom ~



Course Name	Setting	Course Description	Class Dates & Times	Cost
45 Hour Preschool Child Development Course (1st half of the 90 Hour Course)	Onsite	22.5Hrs.–CD, 14.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN – This course focuses on theories and principles affecting physical, social, emotional, and cognitive development of children. For individuals interested in becoming Senior Staff or Pre-School Teachers	Minimum 15 Students. Call CMS To Schedule.	Determined by Number of Students
45 Hour Preschool Methods and Materials Course (2nd half of the 90 Hour Course)	Onsite	14.5Hrs.–CD, 22.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN – This course focuses on early education, classroom management, program planning and curriculum development. For individuals interested in becoming Senior Staff or Pre-School Teachers	Minimum 15 Students. Call CMS To Schedule.	Determined by Number of Students
45 Hour Infant/Toddler Methods and Materials Course	Online	22.5Hrs.–CD, 14.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN (Family Daycare Providers Only) Required for family childcare providers with 3 or more infants or toddlers and designed to educate Family Childcare Providers on current concepts, principles, theories and research related to the development of children birth-3. Online – www.earlycareinstitute.com	Open Enrollment Register & Pay ONLINE!	\$190.00
45 Hour Infant/Toddler Methods and Materials Course	Classroom	22.5Hrs.–CD, 14.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN This course is recommended for Center/Family Providers who care for Infants and Toddlers. Developmentally Appropriate Practices, Common Core Standards and Regulations will provide the framework for this course. Topics include; current concepts, principles, curriculum, theories and research related to the development of children 6 wks- 3 yrs	<u>Saturday Sessions – 9:00am- 3:30pm</u> Oct. 27, Nov. 3, 10, Dec 1, 8, 15 *Must attend all sessions to receive certificate	\$440.00
45 Hour Director (Administration) Course	Classroom	3Hrs.–CD, 2Hrs.–CUR, 39Hrs.–PRO, 1Hr.–CM A requirement for those interested in becoming a center Director This course introduces the basic concepts of activity and program planning and organization for early care education programs including school-age children in a before/after school setting.	<u>Saturday Sessions – 9:00am –3:30pm</u> Aug. 18, 25 Sept. 8, 22, Oct. 6, 20, *Must attend all sessions to receive certificate	\$440.00

24 Hour CKO – Family Childcare Start Up Course	Only Offered Online	4Hrs.-CD, 4Hrs.-CUR,4Hrs.-HSN, 4Hrs.-SN, 4Hrs.-PRO, 4Hrs.-CM Required for those who wish to become an approved Family Childcare Provider opening a family child care facility in their home. Online - www.earlycareinstitute.com	Open Enrollment Register & Pay ONLINE!	\$149.00
First Year Family Child Care Providers Course (18hrs)	Only Offered Online	6Hrs.-CD, 3Hrs.-CUR, 3Hrs.-HSN, 6Hrs.-PRO Required for providers after 1st Year of Child Care. Topics: Mixed Age Groups-CUR, Recognizing the signs of Child Abuse-HSN, Appropriate Discipline Practices-CD, Attitude is Everything-PRO Online – www.earlycareinstitute.com	Open Enrollment Register & Pay ONLINE!	\$100.00
12 Hour Continuing Training	Online	This course meets your recertification requirements for Centers and Family child care providers. Online – www.earlycareinstitute.com Choose from a list of available courses based on hours needed. Topics: Goals, Priorities & Timetables, Helping Children Cope with Feelings & Deal with Stress, Managing Stress in the ECE Environment	Open Enrollment Register & Pay ONLINE!	\$85.00
12 Hour Continuing Training	Classroom	6HR.-PRO, 3Hrs.-CM, 6Hrs.-CD This course meets your recertification requirements for Centers and Family Child Care Providers. Course Topics: Administrative Approaches to Problem Solving and Behavior Management	Saturday Sessions – 9:00am-3:30pm May 5 & 19 Sept. 15 & 29 *Bring Bag Lunch	\$150.00
9 Hour Communication Course	Online/ Blended Onsite	9Hr.-CM Required 6-Hrs. Online, 3Hrs.-Classroom(oral report) This course teaches important skills needed to communicate effectively with staff, parents, children and community Online – www.earlycareinstitute.com	Open Enrollment Register & Pay ONLINE!	\$38.00
Emergency Preparedness	Only Offered Online	6Hrs.-HSN, This course will provide early care professionals with critical components of emergencies that can occur in early care facilities. Participants will engage in crisis planning and preparation of emergency plans which must be approved by instructor. Online - www.earlycareinstitute.com	Open Enrollment Register & Pay ONLINE!	\$40.00
Sudden Infant Death Syndrome (SIDS) Course	Only Offered Online	3Hr.-HSN Required training for early care professionals working with infants or toddlers.) This course is designed to focus on the awareness of SIDS and risk reduction. Topics will include safety measures and recommendations to minimize the risk of SIDS Online www.earlycareinstitute.com	Open Enrollment Register & Pay ONLINE!	\$35.00
6 Hour Continuing Training	Classroom	6Hrs.-PRO, 6Hr.-CD. This course meets your recertification requirements for Centers. (Must complete entire 6 hour training) Course Topics: Administrative Approaches to Problem Solving and Behavior Management	Saturday Sessions - 9:00am-3:30pm May 5 & 19 Sept. 15 & 29 *Bring Bag Lunch	\$75.00 Per 6 Hour Session

6 Hour Directors Leadership Training	Classroom	6 Hrs.-PRO This class is for Directors, Administrators and Board Members ONLY! This course will discuss issues and challenges, effective leadership, goal setting, program and time management. This is an excellent opportunity for networking and support.	Friday Session – 9:00am-4:00pm TBD Includes Materials, Certificate & Continental Breakfast.	\$25.00 Lunch on your own at nearby restaurant. TBD
Certification Training for Teachers & Aides	Classroom	6Hrs.-PRO, 6Hrs.-CD Teachers & Aides can meet their certification requirements by taking these courses. Course participant may enroll in either Saturday Session or both. Course Topics: Administrative Approaches to Problem Solving and Behavior Management	Saturday Sessions - 9:00am – 3:30pm May 5 & 19 Sept. 15 & 29 *Bring Bag Lunch	\$75.00 per 6 hour session
Medication Administration Course	Classroom /Onsite	6 Hrs.-HSN Required for all Centers & Family Child Care Providers as of January 2016 in the State of Maryland. Taught by a licensed Registered Nurse (RN) The goal of this course is to ensure safe and accurate administration of oral, topical, inhaled, and emergency medications to infants and children	Saturday Sessions – 9:00am-3:30pm May 19 Sept. 15 *Bring a Bag Lunch	\$85.00
Including All Children and the Americans with Disabilities Act (ADA)	Classroom	3 Hrs.-SN Required for Directors of all Child Care Centers, including School-Age only programs, Teachers at Child Care Centers, including School-Age only programs, Assistant Teachers at Child Care Centers, including School-Age only programs, Family Child Care Providers Includes Teachers in Large Family Child Care Homes	Saturday Session – 9:00am-12:00pm June 2	\$50.00
Basic Health & Safety	Classroom	5 Hrs – HSN Required for Directors of all Child Care Centers, including School-Age only programs, Teachers at Child Care Centers, including School-Age only programs, Assistant Teachers at Child Care Centers, including School-Age only programs, Family Child Care Providers Includes Teachers in Large Family Child Care Homes	Saturday Sessions – 9:00am- 2:00pm May 5 Sept. 8 *Bring a Bag Lunch	\$50.00
MD EXCELS	Classroom	This training will define Maryland EXCELS, Maryland's TQRIS (Tiered Quality Rating and Improvement System). Participants will have an opportunity to explore the Maryland EXCELS standards, analyze where the participant's current program fits at present, and develop a plan to move upward through the quality standards. They will also learn of the supports available to them and how participation impacts and benefits providers, children and families, and the community.	Thursday Session 7:00pm-9:00pm June 28 Sept. - TBA Must call 301-203-7648 to register. No Walk Ins.	FREE Seating is Limited

Last Updated: 4-16-18