

# Childcare Management Solutions

## Fall & Winter 2018 – 2019 Course Schedule Online & Classroom

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•Email: [info@cms4training.com](mailto:info@cms4training.com) Office Hours 9:00 am – 1:00 pm M, T, Th, F;

Approved Training by the Maryland State Department of Education • Pre-Service # (PSO-30354) • Core of Knowledge # (CKO- 30539)

### ONLINE CLASSES, CLASSROOM CLASSES, and ONSITE CLASSES

**CD=Child Development ~ CUR=Curriculum ~ CM=Community ~ HSN=Health Safety& Nutrition ~ PRO=Professionalism ~ SN-Special Needs**

**Classroom=CMS Facility ~ Onsite=Your Facility ~ Blended/Hybrid=Online & Classroom ~**



Course Name	Setting	Course Description	Class Dates & Times	Cost
<b>45 Hour Preschool Child Development Course</b> (1 <sup>st</sup> half of the 90 Hour Course)	<b>Onsite</b>	22.5Hrs.–CD, 14.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN – This course focuses on theories and principles affecting physical, social, emotional, and cognitive development of children. For individuals interested in becoming Senior Staff or Pre-School Teachers	<b>Minimum 10 Students.</b> <b>Call CMS To Schedule.</b>	<b>Determined by Number of Students</b>
<b>45 Hour Preschool Methods and Materials Course</b> (2 <sup>nd</sup> half of the 90 Hour Course)	<b>Onsite</b>	14.5Hrs.–CD, 22.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN – This course focuses on early education, classroom management, program planning and curriculum development. For individuals interested in becoming Senior Staff or Pre-School Teachers	<b>Minimum 10 Students.</b> <b>Call CMS To Schedule.</b>	<b>Determined by Number of Students</b>
<b>45 Hour Infant/Toddler Methods and Materials Course</b>	<b>Online</b>	22.5Hrs.–CD, 14.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN <b>(Family Daycare Providers Only)</b> Required for family childcare providers with 3 or more infants or toddlers and designed to educate Family Childcare Providers on current concepts,	<b>Open Enrollment</b> <b>Register &amp; Pay ONLINE!</b>	<b>\$190.00</b>

		principles, theories and research related to the development of children birth-3. <b>Online – <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a></b>		
<b>45 Hour Infant/Toddler Methods and Materials Course</b>	<b>Classroom</b>	22.5Hrs.–CD, 14.5Hrs.–CUR, 3Hrs.–HSN, 1.5Hrs.–PRO, 1Hr.–COM, 2.5Hrs.–SN This course is recommended for Center/Family Providers who care for Infants and Toddlers. Developmentally Appropriate Practices, Common Core Standards and Regulations will provide the framework for this course. Topics include; current concepts, principles, curriculum, theories and research related to the development of children 6 wks- 3 yrs	<p><b>November 10, 17</b>  <b>December 1, 8, 15,</b>  <b><u>January 12, 19</u></b></p> <p><b>Saturday Sessions</b>  <b>9:00am- 3:30pm</b></p> <p>*Must attend all sessions to receive certificate</p>	<b>\$440.00</b>
<b>45 Hour Director (Administration) Course</b>	<b>Classroom</b>	3Hrs.-CD, 2Hrs.-CUR, 39Hrs.-PRO, 1Hr.-CM A requirement for those interested in becoming a center Director This course introduces the basic concepts of activity and program planning and organization for early care education programs including school-age children in a before/after school setting.	<p><b><u>Saturday Sessions – 9:00am –3:30pm</u></b>  TBD</p> <p>*Must attend all sessions to receive certificate</p>	<b>\$440.00</b>
<b>24 Hour CKO – Family Childcare Start Up Course</b>	<b>Only Offered Online</b>	4Hrs.-CD, 4Hrs.-CUR,4Hrs.-HSN, 4Hrs.-SN, 4Hrs.-PRO, 4Hrs.-CM Required for those who wish to become an approved Family Childcare Provider opening a family child care facility in their home. <b>Online - <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a></b>	<p><b>Open Enrollment</b>  <b>Register &amp; Pay ONLINE!</b></p>	<b>\$149.00</b>
<b>First Year Family Child Care Providers Course (18hrs)</b>	<b>Only Offered Online</b>	6Hrs.-CD, 3Hrs.-CUR, 3Hrs.-HSN, 6Hrs.-PRO <b>Required for providers after 1<sup>st</sup> Year of Child Care.</b> Topics: Mixed Age Groups-CUR, Recognizing the signs of Child Abuse-HSN, Appropriate Discipline Practices-CD, Attitude is Everything-PRO <b>Online – <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a></b>	<p><b>Open Enrollment</b>  <b>Register &amp; Pay ONLINE!</b></p>	<b>\$100.00</b>

<b>12 Hour Continuing Training</b>	<b>Online</b>	This course meets your recertification requirements for Centers and Family child care providers. <b>Online</b> – <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a> Choose from a list of available courses based on hours needed. <b>Topics:</b> Goals, Priorities & Timetables, Helping Children Cope with Feelings & Deal with Stress, Managing Stress in the ECE Environment	<b>Open Enrollment</b> <b>Register &amp; Pay ONLINE!</b>	<b>\$85.00</b>
<b>12 Hour Continuing Training</b>	<b>Classroom</b>	6HR.-PRO, 3Hrs.-CM, 6Hrs.-CD This course meets your recertification requirements for Centers and Family Child Care Providers. <b>Course Topics:</b> Administrative Approaches to Problem Solving and Behavior Management	<b><u>January 19 &amp; 26</u></b>  <b>Saturday Sessions</b> <b>9:00am-3:30pm</b>  *Bring Bag Lunch	<b>\$150.00</b>
<b>9 Hour Communication Course</b>	<b>Online/ Blended Onsite</b>	9Hr.-CM Required 6-Hrs. Online, 3Hrs.-Classroom(oral report) This course teaches important skills needed to communicate effectively with staff, parents, children and community <b>Online</b> – <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a>	<b>Open Enrollment</b> <b>Register &amp; Pay ONLINE!</b>	<b>\$38.00</b>
<b>Emergency Preparedness</b>	<b>Only Offered Online</b>	6Hrs.-HSN, This course will provide early care professionals with critical components of emergencies that can occur in early care facilities. Participants will engage in crisis planning and preparation of emergency plans which must be approved by instructor. <b>Online</b> - <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a>	<b>Open Enrollment</b> <b>Register &amp; Pay ONLINE!</b>	<b>\$40.00</b>
<b>Sudden Infant Death Syndrome (SIDS) Course</b>	<b>Only Offered Online</b>	3Hr.-HSN Required training for early care professionals working with infants or toddlers.) This course is designed to focus on the awareness of SIDS and risk reduction. Topics will include safety measures and recommendations to minimize the risk of SIDS <b>Online</b> <a href="http://www.earlycareinstitute.com">www.earlycareinstitute.com</a>	<b>Open Enrollment</b> <b>Register &amp; Pay ONLINE!</b>	<b>\$35.00</b>
<b>6 Hour Continuing Training</b>	<b>Classroom</b>	6Hrs.-PRO, 6Hr.-CD. This course meets your recertification requirements for Centers. <b>(Must complete entire 6 hour training)</b> <b>Course Topics:</b> Administrative Approaches to Problem Solving and Behavior Management	<b><u>January 19 &amp; 26</u></b>  <b>Saturday Sessions</b>	<b>\$75.00 Per 6 Hour Session</b>

			<p><b>9:00am-3:30pm</b></p> <p>*Bring Bag Lunch</p>	
<b>6 Hour Directors Leadership Training</b>	<b>Classroom</b>	<p>6 Hrs.-PRO This class is for Directors, Administrators and Board Members <b>ONLY!</b></p> <p>This course will discuss issues and challenges, effective leadership, goal setting, program and time management. This is an excellent opportunity for networking and support.</p>	<p><b><u>Friday Session – 9:00am-4:00pm</u></b></p> <p><b>TBD</b></p> <p><b>Includes Materials, Certificate &amp; Continental Breakfast.</b></p>	<p><b>\$25.00</b></p> <p><b>Lunch on your own at nearby restaurant.</b></p> <p><b>TBD</b></p>
<b>Certification Training for Teachers &amp; Aides</b>	<b>Classroom</b>	<p>6Hrs.-PRO, 6Hrs.-CD Teachers &amp; Aides can meet their certification requirements by taking these courses. Course participant may enroll in either Saturday Session or both.</p> <p><b>Course Topics:</b> Administrative Approaches to Problem Solving and Behavior Management</p>	<p><b><u>January 19 &amp; 26</u></b></p> <p><b>Saturday Sessions</b></p> <p><b>9:00am-3:30pm</b></p> <p>*Bring Bag Lunch</p>	<p><b>\$75.00 per 6 hour session</b></p>
<b>Medication Administration Course</b>	<b>Classroom /Onsite</b>	<p>6 Hrs.-HSN Required for all Centers &amp; Family Child Care Providers as of January 2016 in the State of Maryland. Taught by a licensed Registered Nurse (RN)</p> <p>The goal of this course is to ensure safe and accurate administration of oral, topical, inhaled, and emergency medications to infants and children</p>	<p><b><u>Saturday Sessions – 9:00am-3:30pm</u></b></p> <p><b>TBA</b></p> <p>*Bring a Bag Lunch</p>	<p><b>\$85.00</b></p>
<b>Including All Children and the Americans with Disabilities Act (ADA)</b>	<b>Classroom</b>	<p>3 Hrs.-SN Required for Directors of all Child Care Centers, including School-Age only programs, Teachers at Child Care Centers, including School-Age only programs, Assistant Teachers at Child Care Centers, including School-Age only programs, Family Child Care Providers</p> <p>Includes Teachers in Large Family Child Care Homes</p>	<p><b><u>December 1</u></b></p> <p><b><u>Saturday Session</u></b></p> <p><b><u>9:00am-12:00pm</u></b></p>	<p><b>\$35.00</b></p>

<b>Basic Health &amp; Safety</b>	<b>Classroom</b>	5 Hrs – HSN Required for Directors of all Child Care Centers, including School-Age only programs, Teachers at Child Care Centers, including School-Age only programs, Assistant Teachers at Child Care Centers, including School-Age only programs, Family Child Care Providers Includes Teachers in Large Family Child Care Homes	<b><u>Saturday Sessions – 9:00am- 2:00pm</u></b> TBA  *Bring a Bag Lunch	<b>\$50.00</b>
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